



OXFORD REFORMED CHRISTIAN SCHOOL

333182 Plank Line, PO Box 87
Mt. Elgin, ON, N0J 1N0
Phone: 519-485-1142 Fax: 519-485-6352

COMMUNITY INVOLVEMENT ACTIVITY

As part of the OSSD requirements, students must complete a minimum of 40 hours of community involvement activities. This requirement is designed to encourage students to develop awareness and understanding of civic responsibility and of the role that they can play in supporting and strengthening their communities. This requirement will benefit communities, but its primary purpose is to contribute to student development.

The Process

1. Plan activities with your parents. Use the guidelines below, and the form on the reverse.
2. Verify the eligibility of the activity with a member of the staff.
3. Perform the service and log all your activity times and dates.
4. Submit the completed activity sheet to the school office. All approved hours will be added to your OSR file.

Eligible Activities Guidelines

- An activity or event that is of benefit to the community
- An activity or event to support not-for-profit organizations
- Structured programs to promote tutoring, mentoring, visiting, coaching, and whose purpose is to assist others
- An event or activity affiliates with a club, religious organization, arts or cultural organization, or political organization that seeks to make a positive contribution to the community
- An event or activity that promotes and contributes to the health and well-being of any group

Eligible Activities and Examples

- Fundraising - canvassing, walk-a-thons, special events and sales
- Sports / Recreation - coaching, after school programs, drop-in centres
- Community - helping organize community projects and events, food drives, etc.
- Environmental - community clean-up, flower / tree planting, recycling projects
- Church Activities - programs for children, helping with church functions, special events, clerical
- Seniors - assisting at a residence, visiting, snow shoveling, gardening, reading, etc.
- Office / Clerical - reception, computer work, mailings, etc for individuals or groups providing community benefit
- Animal Care - involvement with animal care (ie Humane Society)

Ineligible Activities

The Ministry of Education and Training has declared the following activities as ineligible:

- An activity that is a requirement of a class or course
- Takes place during the school day, with the exception of lunch hour
- Takes place in a factory if the student is under fifteen years of age
- Takes place in a workplace other than a factory if the student is under fourteen years of age
- Involves the operation of a vehicle, power tools, or scaffolding
- Involves the administration of any form of medication or medical procedures
- Involves banking or the handling of securities or of jewelry, works of art, antiques or other valuables
- Consists of duties normally performed in the home (i.e. daily chores)
- Would normally be performed for wages by a person in the workplace.

In order to encourage valid "community" involvement, Oxford Reformed Christian School will recognize up to 20 hours of involvement for church and school activities (combined). We will recognize the full 40 hours at a not-for-profit organization or community setting. Working for relatives is not considered "community involvement".



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Student's Name: _____ **Grade:** _____

Description of Planned Activities	Staff Comment:
	Date:

It must be stressed that students performing community involvement activities cannot displace paid workers, may not receive any payments / credits, must complete the activities outside of the normal school day, and must perform activities that benefit the wider community.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Date	Activities Performed	Hours
Total Hours		

Supervisor Section

I certify that this student was involved in this activity on a volunteer basis, was not paid for this work, and did not assume the duties normally performed by a paid employee.

Organization: _____

Address: _____ Telephone: _____

Supervisor's Name: _____ Signature: _____

Hours Student Worked: _____

Thank you for participating in the Community Involvement program with Oxford Reformed Christian School. We appreciate your generosity in providing students with the opportunity to serve their community.

Where an event or activity does not clearly fall within the guidelines, the school principal has the discretion to approve or reject any activity or event.

This student has met the requirements of the Ministry of Education for community involvement.

Principal's Authorization: _____